

THE ROLE OF THE VOLUNTEER COUNSELLOR

Site address: 132 Church Street
Croydon Drop In
CRO 1RF

Commitment: 4 hours counselling a week at times to be agreed for a minimum period of one year

Attendance and participation in Group Supervision once a month

Attendance and participation in Individual supervision once a month

Attendance at agency learning and development days as agreed and weekend residential team building.

Commitment to CPD and annual appraisal or equivalent review of contract

Accountable to: The Board of Trustees delegated to the head of therapeutic services

Responsibilities of the Role

1. To undertake counselling with young people within the 10 – 25 age range. Attending punctually and regularly at the specified times agreed
2. To keep records of your work in accordance with agreed agency recording and monitoring systems.
3. To attend supervision group, training, personal supervision and appraisal as outlined above.
4. To act at all times in accordance with the policies and working systems agreed by the trustees including safeguarding, confidentiality and equality & diversity policies, working within the BACP framework of ethical conduct.
5. To undertake other related duties and responsibilities as agree

Person Specification:

CDI Counsellors will need to have the following skills, abilities and attitudes:

1. Ability to relate to young people (whilst not essential, a recognised qualification and/or experience in youth work is desirable).
2. Understanding of issues affecting young people.
3. Substantial counselling training and /or experience in a recognised setting.
4. Attitude of non-judgemental acceptance.
5. Warm/genuine attitude.
6. Ability to listen and be empathetic.
7. Awareness of personal prejudice or strongly held beliefs and an ability to keep these outside the counselling relationship.
8. Ability to refrain from "Giving Advice".
9. Ability to work on own initiative and as part of a diverse team, listening to the views and opinions of others.
10. Understanding of and commitment to work within the ethos and policies of Croydon Drop In, including Safeguarding, Equality& Diversity, Confidentiality and Counselling policies.
11. Willingness to contribute to the overall development of Croydon Drop In.